

APPLICATION FOR LEASE, GIFT, DEVISE, PURCHASE OR INHERITANCE APPROVAL

1. This application and authorization forms must be completed in detail by each proposed adult occupant over the age of 18
2. Applicant's credit score must be a minimum of 680 for each adult. **(Except that married co-applicants must have at least one credit score 680).**
3. Please schedule a mandatory building orientation with Alta Mar staff within 3 days prior to moving in.
4. Please provide a copy of the lease prior to moving in. No lease shall be for less than 30 days. No more than 4 leases per year.
5. Please login to www.tenantev.com, to pay a non-refundable \$100 application fee (per person over age 18) and fill out the application online. Acceptance of the processing fee does not in any way constitute approval of this transaction.
6. The complete application must be submitted to the Alta Mar Office at least 15 days prior to the desired date of occupancy (start date of the lease)
7. **New or returning renters will pay \$50 per applicant and new buyers will pay \$50 for processing the transfer of title.** These fees must be made payable to Alta Mar and will help defray the costs of processing all of the required paperwork for sales and leases as well as for orienting new owners and new/returning renters.
8. **Moving of furniture in and out is not permitted on Saturday, Sundays or Holidays. Hours for moving are from 8:00 A.M – 4:00 P.M Monday- Friday.**
 - Alta Mar Damage Deposit Waiver form will need to be signed the day of your Orientation.
 - Any moves that do not occur during the stated hours will result in a \$100.00 Owner fine.
9. All vendors must have the following before working in the building:
 - Liability Insurance- Listing Alta Mar as the Certificate Holder
 - Workers Comp or Letter of Exemption
 - Business License
10. No pets allowed at any time for rental tenants.
11. No commercial vehicles trucks/U-Haul, boats, trailers, motor homes, campers, recreational vehicles, etc. permitted to park on the premises. Occupants must park in assigned space(s). Contact the Management office to lease an additional space if needed. Long term parking in guest spaces is not permitted. Payment to lease long term additional parking space(s) is to be made on a yearly basis. Month-to-month can be paid monthly.
12. I hereby agree for myself and on behalf of all persons who may use the condominium property:
 - a. I will abide by all of the restrictions contained in the Declaration of Condominium, Bylaws, and Rules & Regulations, which are or may in the future be imposed by ALTA MAR CONDOMINIUM ASSOCIATION.
 - b. I understand that any person occupying the unit for more than **30 days in the calendar year other than the unit owner must complete a background check and be approved by the Board.**
 - c. I understand that any violation of the terms, provision, conditions, and covenants of Alta Mar Condominium Association documents provides cause for immediate action as therein provided or termination of the leasehold under appropriate circumstances.
 - d. I understand that I will be advised by the Board of Directors of either acceptance or denial of this application. Occupancy prior to Board of Directors approval is prohibited.
 - e. I understand that the acceptance for Lease at Alta Mar Condominium Association is conditioned in part upon the truth and accuracy of this application and upon the approval Board of Directors. Occupancy prior to Board of Directors approval is prohibited.
 - f. I understand that the Board of Directors of Alta Mar Condominium Association may cause to be instituted an investigation of my background as the Board may deem necessary. Accordingly, I specifically authorize the Board of Directors, Management and Tenant Evaluations of Florida to make such investigation and agree that the information contained herein or any investigation conducted by the Board of Directors shall be binding.
 - g. I have received a copy of the Rules and Regulations: Yes _____ No _____

In making the foregoing application, I am aware that the decision of the ALTA MAR CONDOMINIUM ASSOCIATION will be final and no reason will be given for any action taken by the Board of Directors. I agree to be governed by the determination of the Board of Directors.

APPLICANT: _____ APPLICANT: _____ Date: _____